

IFTA AUDIT COMMITTEE TELECONFERENCE MINTUES
April 12, 2016

Jurisdiction Representatives:

Dave Nicholson, Chair, OK
Jeff Hood, Ex-Officio, IN
Bob Gattinella, RI
Joel Foreman, NE
Kristie Zanis, NH
Beth Duda, AZ

Helen Varcoe, MT
Maxime Dubec, QC
Stacey Hammock, WY
Jimmy Tompkins, AL
Lynden Landholm, KS

Board Liaisons:

Steve Nutter, VA
Joy Prenger, MO

IFTA Inc., Advisors:

Debbie Meise
Tammy Trinker

Roll Call: Dave Nicholson, Bob Gattinella, Debbie Meise and Joy Prenger were absent.

Approval of March 8, 2016 meeting minutes; Maxime motioned and Jimmy second, motion carried, minutes pass.

Updates:

Dual fuel

Joel went over the information and discussion between himself and Hugh from British Columbia. They discussed a separate fuel type for dual fuel vehicles. The dual fuel working group is looking at this to see which method will be best. They need a couple volunteers from the IFTA AC. The purpose of the interaction is to get an understanding of why they are looking at these things. This could result in a ballot at some point. Joel as dealt with this more on the reporting side and not in an audit. Diesel cost has been decreasing so this might not be happening as much. The working group could determine it will get bigger for environmental purposes.

The spreadsheet provided has been shared at other business meetings. It can be shared with others as a general process and used to get their input on it. Joel will share Nebraska's worksheet they use to help carrier's file their return.

Joel and Jimmy volunteered for the working group.

Ballot 4

The PCRC has reviewed the ballot and the compliance review guide. R1555 is important and the membership thought they would use the data uploaded to the clearing house. The new review process will be every 2nd year. A250 and A260 will be monitored annually. They are developing a memo, will bring their changes to the Board and move forward. There will still be the 5 year review cycle.

The draft of changes needs to be reviewed before the questions asked during the discussion regarding the audit reports can be answered.

The “auditing on behalf of all jurisdictions” ballot was effective upon passage.

BPG (Best Practices Guide)

Sites have been included and the guide is now under review by Dave, Jeff and Monica Halstead. Hyperlinks will be considered and language will be adjusted.

AC Committee Vacancy

Debbie will send the volunteer applicants to Dave and Helen.

Workshop Surveys

Tammy is working on them and will hopefully have them ready for our next month’s call.

Planning Committee

Dave has been in contact with a couple vendors for the 2017 workshop. Discussions with them and a possible vehicle demonstration cannot be completed until the site has been confirmed.

New business

The Board is putting together a new working group to review the current annual reports, general reports, audits reports and the exemption database. They want to know how it meets or doesn’t meet the needs of the jurisdictions. Steve will get more information on how much time it might take and what will be involved.

Lynden had a service agent call him about an audit another jurisdiction conducted because he didn’t agree with the findings. Lynden was contacted because the carrier has a bulk tank in Kansas. This situation was discussed. It was suggested Lynden wait for the final audit report and go from there.

It was asked that each member of the AC come up with a scenario to be covered during the breakout session at the workshop. Please send them to Dave and Helen via e-mail. They would like 10 scenarios from the IFTA AC. This should be a scenario to create good discussion/participation and include anomalies.

Lynden motioned to adjourn the meeting. Jimmy second. Motion carried.